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**San Mateo County Measure K Oversight Committee**  
**Thursday, November 6, 2025, 6:00 p.m.**  
**Manzanita Hall, 500 County Center, Redwood City, CA 94063**  
**Remote Public Participation via Zoom:**  
<https://smcgov.zoom.us/j/92475380826>  
**Public Dial-in option: (669) 900-6833**  
**Public Zoom Webinar ID: 924 7538 0826**

**\*\*\*IN-PERSON MEETING WITH REMOTE PARTICIPATION AVAILABLE\*\*\***

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**MINUTES - FINAL**

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**The meeting began at 6:00 PM.**

- 1. Pledge of Allegiance** Chair Michael Salazar  
**Chair Salazar led the pledge.**
- 2. Call to Order and Roll Call** Chair Michael Salazar  
**Chair Salazar Called the meeting to order.**

**Roll Call:**

**9 Members Present**

Michael Salazar (Chair), District 1  
Elizabeth Hawley, District 1  
Tish Busselle, District 2  
David Burow, District 3  
Bob Grassilli, Vice Chair, District 3  
Michael Kovalich, District 4  
Patricia McCombs, District 4  
Wallace Moore, District 5  
Marta Ines Bookbinder, District 5 (arrived at 6:13 p.m.)

**1 Member Absent**

John Medina, District 2

**Staff Present**

Roberto Manchia, County Chief Financial Officer  
Melissa D. Andrikopoulos, Deputy County Attorney  
Marshall Wilson, Communications Officer  
Misty Hommerding, Principal Management Analyst/Clerk

3. Welcome and Introductions Roberto Manchia, County CFO
- Introduce Elizabeth Hawley and Patricia McCombs, new members representing District 1 and District 4
  - Swearing-in and Oaths of Office of new members  
**Deputy County Attorney, Melissa Andrikopoulos administered the Oaths upon Elizabeth Hawley and Patricia McCombs.**
4. Public Comment  
**None.**
5. Action to Set Agenda Chair Michael Salazar
6. **Motion** to Approve Minutes of the Meeting of February 6, 2025 Chair Michael Salazar
- MOTION: Busselle / SECOND: Wallace**  
**Ayes [7]:** Salazar; Hawley; Busselle, Grassilli, Kovalich, McCombs, Moore  
**Noes [0]:** None  
**Abstained [1]:** Burow  
**Absent [2]:** Medina, Bookbinder
7. Presentation of 2024-25 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending Kristie Passalacqua Silva, Asst. County Controller
- 7.1 **Motion** to Accept 2024-25 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending Chair Michael Salazar
- MOTION: Burow / SECOND: Kovalich**  
**Ayes [9]:** Salazar; Hawley; Busselle, Burow, Grassilli, Kovalich, McCombs, Moore, Bookbinder  
**Noes [0]:** None  
**Absent [1]:** Medina
- Marta Bookbinder arrived at 6:13 PM.***
- Public Comment:**  
Evelyn Stivers, Housing Leadership Council of San Mateo County
8. Presentation of Draft 2024-25 Performance Report Roberto Manchia, County CFO  
**Public Comment:** None
9. Measure K Website & Updates related to Measure K Staff & Roberto Manchia  
**Public Comment:** None

10. Presentation of 2024-25 Ad Hoc Committee Work Plan Roberto Manchia, County CFO
- Public Comment:** None
- 10.1 **Motion** to Approve 2024-25 Ad Hoc Committee Work Plan Chair Michael Salazar
- MOTION: Busselle / SECOND: Burow**
- Ayes [9]:** Salazar; Hawley; Busselle, Burow, Grassilli, Kovalich,  
McCombs, Moore, Bookbinder
- Noes [0]:** None
- Absent [1]:** Medina
11. Call for Creation of Ad Hoc Committee on Performance Measures Roberto Manchia, County CFO
- 11.1 **Motion** to Create Ad Hoc Committee on Performance  
Measures Chair Michael Salazar
- The committee assigned the following members:  
McCombs, Burows and Grassilli**
- MOTION: Grassilli / SECOND: Bookbinder**
- Ayes [9]:** Salazar; Hawley; Busselle, Burow, Grassilli, Kovalich,  
McCombs, Moore, Bookbinder
- Noes [0]:** None
- Absent [1]:** Medina
- Public Comment: Regina Moore**
12. Recommended revisions to the Measure K Oversight Committee Bylaws Chair Michael Salazar &  
Melissa Andrikopoulos,  
Deputy County Attorney
- 12.1 **Motion** to approve proposed revisions to the Measure K  
Oversight Committee Bylaws Roberto Manchia, County CFO
- MOTION: Bookbinder / SECOND: Moore**
- Ayes [9]:** Salazar; Hawley; Busselle, Burow, Grassilli, Kovalich,  
McCombs, Moore, Bookbinder
- Noes [0]:** None
- Absent [1]:** Medina Chair Michael Salazar
- Public Comment: None** Roberto Manchia, County CFO

**13. Election of Chair and Vice Chair**  
(*effective 2026 Committee meeting*)

13.1 **Motion** to Elect Chair and Vice Chair

**The committee confirmed member Bob Grassilli as Chair by motion:**

**MOTION: Salazar / SECOND: Busselle**

**Ayes [9]:** Salazar; Hawley; Busselle, Burow, Grassilli, Kovalich,  
McCombs, Moore, Bookbinder

**Noes [0]:** None

**Absent [1]:** Medina

**The committee confirmed member Dave Burow as Vice Chair by motion:**

**MOTION: Salazar / SECOND: Busselle**

**Ayes [9]:** Salazar; Hawley; Busselle, Burow, Grassilli, Kovalich,  
McCombs, Moore, Bookbinder

**Noes [0]:** None

**Absent [1]:** Medina

**14. Date of Next Oversight Committee Meeting** (*discussion*)

**The date of the next Oversight Committee meeting is February 5, 2026.**

**Adjournment**

**The meeting adjourned at 7:41 p.m.**