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San Mateo County Measure K Oversight Committee
Thursday, November 7, 2024, 6:00 p.m.
College of San Mateo, Building 10, Room 468, San Mateo, CA
Remote Public Participation via Zoom:
Zoom Link: <https://smcgov.zoom.us/j/85824983864>
Public Dial-in option: (669) 900-6833
Zoom Webinar ID: 858 2498 3864

***IN-PERSON MEETING WITH REMOTE PUBLIC PARTICIPATION ***

FINAL MINUTES

The meeting began at 6:01 PM.

1. Pledge of Allegiance Chair Michael Salazar
2. Call to Order and Roll Call Chair Michael Salazar
Chair Salazar called the meeting to order.

Roll Call:

8 Members Present:

Michael Salazar, Chair, District 1
Tish Busselle, District 2
John Medina, District 2 *[arrived during Item No. 3]*
Bob Grassilli, District 3
Dave Burow, District 3
Manuel Ramirez, District 4
Michael Kovalich, District 4
Marta Ines Bookbinder, District 5

2 Members Absent:

Dan Quigg, District 1
Wallace Moore, District 5

Staff Present:

Roberto Manchia, County Chief Financial Officer
Melissa D. Andrikopoulos, Deputy County Attorney
Kim-Anh Le, Deputy Controller
Marshall Wilson, Communications Officer
Sherry Golestan, Deputy Clerk of the Board

3. Welcome and Introductions Roberto Manchia
 - Introduce Tish Busselle, new member representing District 2
 - Swearing-in and Oath of Office of Tish Busselle

Deputy Clerk of the Board Sherry Golestan administered the Oath upon Tish Busselle.

Clerk

John Medina Arrived at 6:05 PM.

4. Public Comment

There were no public comments.

5. Action to Set Agenda

Chair Michael Salazar

MOTION: RAMIREZ / SECOND: BUSSELLE

Motion included removing Item No. 12 from the agenda as the Chair and Vice Chair are established ever two (2) years per bylaws, and were established in 2023.

Ayes: [8] Salazar; Busselle; Medina; Grassilli; Burow; Ramirez; Kovalich; Bookbinder

Noes: None.

Absent: [2] Quigg; Moore

6. Motion to Approve Minutes of the Meeting of February 7, 2024

Chair Michael Salazar

MOTION: BOOKBINDER / SECOND: RAMIREZ

Ayes: [8] Salazar; Busselle; Medina; Grassilli; Burow; Ramirez; Kovalich; Bookbinder

Noes: None.

Absent: [2] Quigg; Moore

7. Presentation of 2023-24 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

Kristie Passalacqua Silva,
Asst. County Controller

- Informational Expenditures: Non-County Entities FY 23-24

Deputy Controller Kim-Anh Le attended on behalf of the Controller/Asst. Controller and presented the item.

7.1 Motion to Accept 2023-24 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

Chair Michael Salazar

Speakers recognized:

Deputy Controller Kim-Anh Le, Controller's Office

Marta Ines Bookbinder, District 5

Roberto Manchia, County CFO

Michael Kovalich, District 4

David Burow, District 3

Bob Grassilli, District 3

Tish Busselle, District 2

Manuel Ramirez, District 4

MOTION: BUSSELLE / SECOND: BOOKBINDER

Ayes: [8] Salazar; Busselle; Medina; Grassilli; Burow; Ramirez; Kovalich; Bookbinder

Noes: None.
Absent: [2] Quigg; Moore

8. Updates related to Measure K

Roberto Manchia, County CFO

Speakers recognized:

Roberto Manchia, County CFO
Michael Kovalich, District 4
David Burow, District 3
Marta Ines Bookbinder, District 5

9. Presentation of Draft 2023-24 Performance Report

Roberto Manchia, County CFO

Speakers recognized:

Roberto Manchia, County CFO
Marshall Wilson, Communications Office, County Executive's Office
Marta Ines Bookbinder, District 5
John Medina, District 2

10. Presentation of 2023-24 Ad Hoc Committee Work Plan

Roberto Manchia, County CFO

Speakers recognized:

Roberto Manchia, County CFO

***Next Committee meeting: February 6, 2025
March 11, 2025: Board of Supervisors Mtg. for the
Measure K Oversight Committee Annual Report; and the
Measure K Study Session***

10.1 Motion to Approve 2023-24 Ad Hoc Committee Work Plan

MOTION: GRASSILLI / SECOND: RAMIREZ

Chair Michael Salazar

Ayes: [8] Salazar; Busselle; Medina; Grassilli; Burow; Ramirez;
Kovalich; Bookbinder

Noes: None.

Absent: [2] Quigg; Moore

11. Call for Creation of Ad Hoc Committee on Performance Measures

Roberto Manchia

11.1 Motion to Create Ad Hoc Committee on Performance
Measures

Chair Michael Salazar

**The Committee assigned the following members to the
Ad Hoc Committee: Dave Burow, John Medina, Tish
Busselle, and Marta Ines Bookbinder, and will meet in
January.**

MOTION: SALAZAR / SECOND: GRASSILLI

Ayes: [8] Salazar; Busselle; Medina; Grassilli; Burow; Ramirez;
Kovalich; Bookbinder

Noes: None.

Absent: [2] Quigg; Moore

~~12. Election of Chair and Vice Chair (effective next committee meeting)~~

~~12.1 Motion to Elect Chair and Vice Chair~~

Roberto Manchia

13. Date of Next Oversight Committee Meeting

The next meeting shall be held on Thu. February 6, 2025.

14. Adjourn

Chair Michael Salazar

The meeting adjourned at 7:37 PM.