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**San Mateo County Measure K Oversight Committee
Wednesday, November 18, 2020, 6:30 p.m.**

FINAL MINUTES

The meeting began at 6:30 p.m.

1. Pledge of Allegiance
2. Call to Order and Roll Call

Present:

Commissioners: Dan Quigg, Michael Salazar, Ken Chin, Sam Hutkins,
Dave Burow, Bob Grassilli, Michael Kovalich, Manuel Ramirez, Wallace Moore

Staff: Roberto Manchia, County Chief Financial Officer; Juan Raigoza, Controller; Melissa Andrikopoulos, Deputy County Counsel; Heather Ledesma, Principal Management Analyst; Marshall Wilson, County Communications Officer; and Sherry Golestan, Deputy Clerk of the Board.

3. Welcome and Introductions, Review of Committee Bylaws
Staff and Commissioners introduced themselves at the meeting.

4. Swearing-in and Oath of Office of Tinish Hollins

Tinish Hollins was absent; oath not taken.

5. Public Comment

None.

6. Motion to Approve Minutes of the Meeting of February 5, 2020

RESULT: Approved

Motion: Michael Kovalich / Second: Dan Quigg

Ayes [8]: Dan Quigg, Michael Salazar, Ken Chin, Sam Hutkins,
Bob Grassilli, Michael Kovalich, Manuel Ramirez, Wallace Moore

Noes [0]: None

Recused [1]: Dave Burow

Absent [1]: Tinish Hollins

7. Presentation of 2019-20 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

Speakers:

Juan Raigoza, Controller
Sam Hutkins, District 2
Dave Burow, District 3
Michael Kovalich, District 4
Roberto Manchia, County Chief Financial Officer
Michael Salazar, District 1
Dan Quigg, District 1
Wallace Moore, District 5
Ken Chin, District 1

7.1 Motion to Accept 2019-20 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

RESULT: Approved

Motion: Dan Quigg / Second: Wallace Moore

Ayes [9]: Dan Quigg, Michael Salazar, Ken Chin, Sam Hutkins,
Dave Burow, Bob Grassilli, Michael Kovalich, Manuel Ramirez, Wallace Moore

Noes [0]: None

Absent [1] - Tinish Hollins

8. Presentation of 2019-20 Performance Report

Speakers:

Roberto Manchia, County Chief Financial Officer
Michael Kovalich, District 4
Wallace Moore, District 5
Marshall Wilson, County Communications Officer
Sam Hutkins, District 2
Dan Quigg, District 1

8.1 Motion to Create Ad Hoc Committee on Performance Measures

RESULT: Approved

Motion: Sam Hutkins / Second: Dan Quigg

Ayes [9]: Dan Quigg, Michael Salazar, Ken Chin, Sam Hutkins,
Dave Burow, Bob Grassilli, Michael Kovalich, Manuel Ramirez, Wallace Moore

Noes [0]: None

Absent [1] - Tinish Hollins

Ad Hoc Committee will meet on January 13, 2021 at 1:00 PM, consisting of commissioners Bob Grassilli, Michael Kovalich, and Dave Burow.

9. Presentation of 2020-21 Committee Work Plan

9.1 Motion to Approve 2020-21 Committee Work Plan

Speakers:

Roberto Manchia, County Chief Financial Officer

RESULT: Approved

Motion: Wallace Moore / Second: Ken Chin

Ayes [9]: Dan Quigg, Michael Salazar, Ken Chin, Sam Hutkins,
Dave Burow, Bob Grassilli, Michael Kovalich, Manuel Ramirez, Wallace Moore

Noes [0]: None

Absent [1] - Tinish Hollins

10. Set Date of Next Committee Meetings – **February 10, 2021 at 6:30 p.m.**

11. Adjourn - **The meeting adjourned at 7:32 p.m.**