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San Mateo County Measure K Oversight Committee
Wednesday, November 8, 2023, 6:00 p.m.
College of San Mateo, Building 10, Room 468, San Mateo, CA
Remote Public Participation via Zoom:
Zoom Link: <https://smcgov.zoom.us/j/96123817307>
Public Dial-in option: (669) 900-6833
Zoom Webinar ID: 961 2381 7307

*****IN-PERSON MEETING WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

FINAL MINUTES

The meeting began at 6:00 p.m.

Chair Michael Salazar

1. Pledge of Allegiance

Chair Salazar led the pledge.

2. Call to Order and Roll Call

Chair Michael Salazar

Chair Salazar called the meeting to order.

Roll Call:

6 Members Present:

Bob Grassilli, District 3
Michael Salazar, Chair, District 1
John Medina, District 2
Michael Kovalich, District 4
Manuel Ramirez, District 3
Wallace Moore, District 5

4 Members Absent:

Dan Quigg, District 1
Sam Hutkins, District 2
Dave Burow, District 3
Holly Lim, District 5

Staff Present:

Roberto Manchia, County Chief Financial Officer
Melissa D. Andrikopoulos, Deputy County Attorney
Kristie Passalacqua Silva, Asst. Controller
Marshall Wilson, Communications Officer

Sherry Golestan, Deputy Clerk of the Board

3. Welcome and Introductions Roberto Manchia
- Introduce John Medina, new member representing District 2
 - Swearing-in and Oath of Office of John Medina Clerk

Speakers:

All Members and Staff made their introductions.

Oath of John Medina was administered by Sherry Golestan, Clerk

4. Public Comment

None.

5. Action to Set Agenda Chair Michael Salazar

Motion: Moore / Second: Ramirez

Ayes [6]: Grassilli, Salazar, Medina, Kovalich, Ramirez, Moore

Noes [0]: None

Absent [4]: Quigg; Hutkins, Burow, Lim

6. Motion to Approve Minutes of the Meeting of February 8, 2023 Chair Michael Salazar

Motion: Ramirez / Second: Grassilli

Ayes [5]: Grassilli, Salazar, Medina, Kovalich, Ramirez

Noes [0]: None

Absent [4]: Quigg; Hutkins, Burow, Lim

Abstained [1]: Moore

7. Presentation of 2022-23 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending Kristie Passalacqua Silva,
Asst. County Controller

Speakers:

Kristie Passalacqua Silva, Asst. Controller

Manuel Ramirez, District 4

Roberto Manchia, County Chief Financial Officer

Michael Kovalich, District 4

John Medina, District 2

Bob Grassilli, District 3

- 7.1 Motion to Accept 2022-23 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending Chair Michael Salazar

Motion: Kovalich / Second: Ramirez

Ayes [6]: Grassilli, Salazar, Medina, Kovalich, Ramirez, Moore

Noes [0]: None

Absent [4]: Quigg; Hutkins, Burow, Lim

8. Presentation regarding updates related to Measure K Roberto Manchia, County CFO

Speakers:

Roberto Manchia, County Chief Financial Officer
John Medina, District 2
Michael Kovalich, District 4
Bob Grassilli, District 3

9. Presentation of Draft 2022-23 Performance Report Roberto Manchia, County CFO

Speakers:

Roberto Manchia, County Chief Financial Officer
Michael Kovalich, District 4
Marshall Wilson, Communications Officer

9.1 Motion to Create Ad Hoc Committee on Performance Measures Chair Michael Salazar

Ad Hoc Committee: Ramirez, Medina, Kovalich

Motion: Grassilli / Second: Moore

Ayes [6]: Grassilli, Salazar, Medina, Kovalich, Ramirez, Moore

Noes [0]: None

Absent [4]: Quigg; Hutkins, Burow, Lim

10. Presentation of 2022-23 Ad Hoc Work Plan Roberto Manchia, County CFO

Speakers:

Roberto Manchia, County Chief Financial Officer
Michael Kovalich, District 4

10.1 Motion to Approve 2022-23 Ad Hoc Committee Work Plan Chair Michael Salazar

Ad Hoc to meet on January 10 and 17 of 2024.

Full Committee to meet next on February 7, 2024.

**Presentation to the board will be on February 27, 2024
in lieu of March 2024 written in the published agenda
packet.**

Motion: Kovalich / Medina

Ayes [6]: Grassilli, Salazar, Medina, Kovalich, Ramirez, Moore

Noes [0]: None

Absent [4]: Quigg; Hutkins, Burow, Lim

11. Election of Chair and Vice Chair (effective next committee meeting) Chair Michael Salazar

Speakers:

Manuel Ramirez, District 4
Michael Salazar, Chair, District 1

11.1 Motion to Elect Chair and Vice Chair

Chair Michael Salazar

**Current Chair Michael Salazar and Vice Chair Bob Grassilli were nominated to serve again for 2024-25.
Motion: Ramirez / Second: Kovalich**

Ayes [6]: Grassilli, Salazar, Medina, Kovalich, Ramirez, Moore

Noes [0]: None

Absent [4]: Quigg; Hutkins, Burow, Lim

12. Set Date of Next Oversight Committee Meeting

Roberto Manchia, County CFO

**February 7th at 6:00 PM at the College of San Mateo,
Building 10, Room 468 in San Mateo.**

13. Adjourn

Chair Michael Salazar

Meeting adjourned at 7:11 PM.