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San Mateo County Measure K Oversight Committee

Thursday, November 20, 2019, 6:30 p.m.

College of San Mateo, College Heights Conference Room, Building 10, Room 468
1700 West Hillsdale Boulevard, San Mateo, CA 94402

FINAL MINUTES

1. Pledge of Allegiance

2. Call to Order and Roll Call

The meeting was called to order by Honorable Sam Hutkins at 6:31 p.m.

Present:

Commissioners: Michael Salazar, Ken Chin, David Burow, Bob Grassilli, Michael Kovalich, Wallace Moore, and Honorable Sam Hutkins.

Staff: Roberto Manchia, Chief Financial Officer; Melissa Andrikopoulos, Deputy County Counsel; and Sukhmani S. Purewal, Assistant Clerk of the Board.

Absent:

Commissioners Dan Quigg, Manuel Ramirez, and Tinisch Hollins.

3. Welcome and Introductions

All commissioners briefly introduced themselves.

4. Swearing-in and Oaths of Office

Deputy County Counsel Melissa Andrikopoulos performed the oaths and swore all the commissioners in.

5. Public Comment

(This item is reserved for persons wishing to address the Committee on any Committee-related matters not otherwise on this agenda, and on any listed agenda items other than those Matters Set for a Specified Time or on the Regular Agenda. Members of the public who wish to address the Committee should complete a speaker request form. Speakers are customarily limited to two minutes.)

None

6. Motion to Approve Minutes of the Meeting of February 7, 2019

Speakers:

Chair Sam Hutkins, District 2

Melissa Andrikopoulos, Deputy County Counsel

RESULT: **Approved**
MOTION: Michael Salazar
SECOND: Wallace Moore
AYES [7]: Salazar, Chin, Burow, Grassilli, Kovalich, Moore, and Hutkins
NOES: None
ABSENT [3]: Quigg, Ramirez, and Hollins

7. Presentation of 2018-19 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

Speakers:

Juan Raigoza, County Controller
David Burow, District 3
Roberto Manchia, Chief Financial Officer
Michael Kovalich, District 4
Bob Grassilli, District 3
Wallace Moore, District 5
Michael Salazar, District 1

7.1 Motion to Accept 2018-19 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

RESULT: **Approved**
MOTION: Michael Kovalich
SECOND: Ken Chin
AYES [7]: Salazar, Chin, Burow, Grassilli, Kovalich, Moore, and Hutkins
NOES: None
ABSENT [3]: Quigg, Ramirez, and Hollins

8. Presentation of 2018-19 Performance Report

Speakers:

Chair Sam Hutkins, District 2
Roberto Manchia, Chief Financial Officer
David Burow, District 3
Michael Kovalich, District 4
Wallace Moore, District 5
Bob Grassilli, District 3

8.1 Motion to Create Ad Hoc Committee on Performance Measures

Motion was made to create the Ad Hoc Committee on Performance Measures consisting of members Michael Kovalich, Sam Hutkins, and David Burow.

The first Ad Hoc meeting will be on Thursday, January 16, 2020 from Noon to 5 p.m. with location to follow via email from Clerk.

The second Ad Hoc meeting will be on Thursday, January 30, 2020 from Noon to 5 p.m. with location to follow via email from Clerk.

RESULT: **Approved**
MOTION: Michael Salazar
SECOND: David Burow
AYES [7]: Salazar, Chin, Burow, Grassilli, Kovalich, Moore, and Hutkins
NOES: None
ABSENT [3]: Quigg, Ramirez, and Hollins

9. Presentation of Measure K Education and Outreach Efforts

Speakers:

Marshall Wilson, Communications Officer
Michael Kovalich, District 4

10. Motion to Approve 2019-20 Committee Work Plan

Speakers:

Roberto Manchia, Chief Financial Officer
Chair Sam Hutkins, District 2

RESULT: **Approved**
MOTION: Michael Salazar
SECOND: Wallace Moore
AYES [7]: Salazar, Chin, Burow, Grassilli, Kovalich, Moore, and Hutkins
NOES: None
ABSENT [3]: Quigg, Ramirez, and Hollins

11. Election of Chair and Vice Chair (effective next committee meeting)

Motion to elect Michael Kovalich as the new Chair and Michael Salazar as the new Vice Chair, both for 2 years (2020 and 2021):

RESULT: **Approved**
MOTION: Ken Chin
SECOND: Bob Grassilli
AYES [7]: Salazar, Chin, Burow, Grassilli, Kovalich, Moore, and Hutkins
NOES: None
ABSENT [3]: Quigg, Ramirez, and Hollins

12. Set Date of Next Committee Meetings

The next Measure K Oversight Committee meeting will be held at the same location on Wednesday, February 5, 2020 at 6:30 p.m.

13. Adjourn

RESULT: **Approved**
MOTION: David Burow
SECOND: Michael Salazar
AYES [7]: Salazar, Chin, Burow, Grassilli, Kovalich, Moore, and Hutkins
NOES: None
ABSENT [3]: Quigg, Ramirez, and Hollins

The meeting was adjourned at 8:01 p.m.